**ATTACHMENT B**

**RFP #5878 Z1**

**Corporate Requirements Matrix**

Bidders shall complete a Corporate Requirements Matrix to provide Corporate Support for Digital Signage for Nebraska Game and Parks Commission. Bidders are required to describe in detail how their proposal meets the specifications outlined within each Corporate Requirement.

The Traceability Matrix is used to document and track the project requirements from the proposal through testing to verify that the requirement has been completely fulfilled. The contractor will be responsible for maintaining the contract set of Baseline Requirements. The Technical Matrix will form one of the key artifacts required for testing and validation that each requirement has been complied with (i.e., 100% fulfilled).

The Technical Requirements Matrix must indicate how the bidder intends to comply with the requirement. It is not sufficient for the bidder to simply state that it intends to meet the requirements of the RFP. The State will consider any such response to the requirements in this RFP to be non-responsive. The narrative should provide the State with sufficient information to differentiate the bidder’s technical solution from other bidders’ solutions.

The bidder must ensure that the original requirement identifier and requirement description are maintained in the Traceability Matrix as provided by the State

How to complete the traceability matrix:

| Column Description | Bidder Responsibility |
| --- | --- |
| Req # | The unique identifier for the requirement as assigned by the State, followed by the specific requirement number. This column is dictated by this RFP and must not be modified by the bidder. |
| Requirement | The statement of the requirement to which the bidder must respond. This column is dictated by the RFP and must not be modified by the bidder. |

Bidders should provide a response to each of the following requirement in the space provided below.

|  |  |
| --- | --- |
| Req # |  |
| CRM-1 | Below, please provide three examples of large-scale interactive digital signage deployments that your company has completed in the past 3 years. |
| Bidder Response: | |
| CRM-2 | Provide three references to other state agencies or non-profit organizations who have utilized your services in the past 3 years. |
| Bidder Response: | |
| CRM-3 | Please describe the bidder’s ability to complete this project in the allocated timeline (final installation completed by December 15, 2018). Please include what staff will be involved in this project and their accessibility to complete this project, the bidder’s ability to meet deadlines and your project management practices. |
| Bidder Response: | |